

Due Date: _	
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## City of Carlsbad Parks and Recreation Department

## Contract Instructor Proposal Form • SUMMER 2010

**FORM MUST BE COMPLETELY AND ACCURATELY FILLED OUT.** INCOMPLETE FORMS WILL BE REJECTED AND MUST BE RESUBMITTED BY DUE DATE. NO EXCEPTIONS. SUBJECT TO: DEPARTMENT APPROVAL, VERIFICATION OF TIME, DATE AND LOCATION AVAILABILITY.

Class #1 Exact Title :									
Preferred Facility/Location		Days		Class Hours From		Class Hours To			
Class Description for Community Se	rvices Guid	de and online registration. M	laximum 50	words (excludi	ng langi	lage for ma	aterials fees.)		
Session	Week	s (6 or 8)	Start Date		End Date		Excluded (holidays)		
A									
В									
Number of Participants	Age Li	imits	Recommended fee per session			1			
Minimum: Maximum:		То							
	'								
Class #2 Exact Title:									
Preferred Facility/Location	ferred Facility/Location Days		Class Hours		From Class Hou		ırs To		
Class Description for Community Se	rvices Guid	de and online registration. M	laximum 50	words (excludi	ng langi	age for ma	aterials fees.)		
Session Week		s (6 or 8)	Start Date		End Da	ate	Excluded (holidays)		
A									
В									
Number of Participants	Age Li	imits	Recommer	Recommended fee per session					
Minimum: Maximum:		То							
<b>Contact Information:</b>									
lame: Address:		Phone (Home):							
Phone (Cell):	(Cell): Phone (Work):		Email Address:						
Assistant One Name:									
Assistant Two Name:									
IMPORTANT INFORMATION – By signing this form, I understand and accept the following: This form must be completely and accurately filled out for each class being proposed. Incomplete forms will be rejected and must be resubmitted by the due date - no exceptions. Proposals received and/or approved after the due date will not be included in the Community Services Guide. Staff reserves the right to recommend edits to class descriptions that appear in the Community Services Guide. Proposals are subject to department approval and verification of date/time/facility availability.									
Signature Date									

Class #3 Exact Title:								
Preferred Facility/Location		Days		Class Hours From		Class Hours To		
Class Description for Community Services Guide and online registration. Maximum 50 words (excluding language for materials fees.)								
Session	Weeks	s (6 or 8) Start		e End Da		ate	Excluded (holidays)	
Α								
В								
Number of Participants	Age Li	mits Recomme		nded fee per session				
Minimum: Maximum:		То						
Class #4 Exact Title :								
2 ( ) 2 ( ) ( )		1-						
Preferred Facility/Location		Days		Class Hours F	-rom	Class Hours To		
Class Description for Community Service	0	la and antina variatuation M		auda (aalali			toda for a la	
Session A	Weeks	s (6 or 8)	Start Date		End Da	ate	Excluded (holidays)	
В								
Number of Participants	Age Li	mits	Recommer	ended fee per session				
Minimum: Maximum:		То						
Class #5 Exact Title :								
Preferred Facility/Location		Dava		Class Hours From		Class Hours To		
Treferred Facility/ Location		Days		Olass HUUIS I	10111	Ciass not	113 10	
Class Description for Community Service	es Guid	le and online registration M	aximum 50	words (evoludi	ทศ โลกสเ	lage for ma	aterials fees \	
Class Description for Community Service	co duic	ic and online registration. W	aximum 50	Words (excludi	ing range	auge for file		
Session	Weeks	(6 or 8) Start Date		End Da		ate	Excluded (holidays)	
A								
В								
Number of Participants	Age Li	mits	Recommended fee per session					
Minimum: Maximum:		То						